

Board of Directors Meeting

December 13, 2012 – 12pm in the Audubon Library

Mindy Lincicome called the meeting to order at 12:05pm. The following officers and members were in attendance: Mindy Lincicome (President), Chandana Surlu & Khris Schaffner (VP, Communications), Roy Captain (VP Outreach), Kirsten Reddish (VP Events), Kiranmaye Lanka (VP School Services), Deb East (VP, Student Enrichment), Denise Ferguson (VP Fundraising), Principal Karen Belshaw, First Grade teachers (Reinardy, Langston, Adams, Harasimowicz and Blumenthal), Librarian JoAnn Heinz.

The minutes from the November 15, 2012 Board of Directors meeting were approved as submitted by Secretary Lindsay Berg.

Mrs. Heinz, our Audubon librarian, thanked the PTSA for the funding to purchase almost 500 new non-fiction books to update our school library.

Attention was called to the Treasurer's Report as submitted prior to the meeting by Treasurer Lee Mills. There were no questions.

Kirsten Reddish reported that our Helping Hands drive was a success, bringing in 144 gifts for 115 families. A sincere thank-you to Kelley Miller for chairing that event! Kirsten also reported that the Redmond Mayor is scheduled to come for our Bedtime Stories event in March. She is looking into having a Family Night at the Mariners in the spring.

Deb East reported that our Reflections participation at Audubon was a success...45 entries were received and 15 were sent on to the next level of judging.

Mindy Lincicome presented the recommendations from the Ways & Means Committee in a report circulated to the Board prior to the meeting. Roy Captain moved that the Board approve the W&M Committee recommendations, and Chandana Surlu seconded the motion. The vote was unanimous, and 3 grant requests were approved as presented (with a slight modification to the Intramural Sports grant as recommended by the committee).

Staff report: The 1st grade teachers passed along a "thank you" from the staff for the big and little things the PTSA does to support them. The Board asked the staff to encourage parents to join our eNews distribution through their classroom communications. The Board also thanked the Staff for their 100% Membership in PTSA.

Principal Karen Belshaw expressed her appreciation for the time and thoughtfulness of the Ways & Means Committee in the review of the recent EZ grant proposals. Lots of good questions were raised, especially in the area of teacher salaries/stipends. It may be helpful for the W&M Committee, or another ad hoc Board committee, to create some guidelines around how to evaluate and grant teacher stipends in an equitable and consistent manner. The question was also raised to the need for PTSA

Chaperones in programs paid for with EZ Grant funds (as they are with Extended Classes). The consensus was that if the EZ grant funded a program that happened during school hours and was funded through a grant to the district, PTSA chaperones would not be needed.

Mindy Lincicome opened the floor for discussion about our current Standing Rules and the number of elected officers we currently have on the Board of Audubon PTSA. The impetus for this discussion and pertinent facts were distributed to the Board prior to the meeting as Appendix A to the meeting agenda. Many questions were asked and opinions offered, summarized below:

Reasons to Reduce the Number of elected officers:

- Making sure that 9-16 people complete training is a cumbersome task; the risk of losing our “In good standing” status with the State PTA carries significant consequences
- In the experience of current board members, the training that is offered is very relevant to some offices, and not at all relevant to the duties of other offices...requiring officers to go to a training that doesn't seem applicable to their duties is hard to justify
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Reasons to Maintain the size of our current Elected board:

- Training is valuable; despite good intentions, officers may only attend if they are required to so by State rules
- Maintaining an office as an elected office keeps a term limit of 2 years in place...if that term limit is removed, it might be harder to recruit people willing to fill the office; additionally, without the urgency to fill an elected office, more offices may be left vacant because they don't have a deadline for being filled
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The suggestion was made that our “Local Unit” rules could be stronger than the State bylaws – we could reduce our number of elected officers in order to lower our burden with the state, but maintain the requirement for training for additional appointed officers in our Standing Rules. It was pointed out enforcement of Local Rules would be up to the Local Unit (ie, if the consequence for not attending training is removal from office, the Board would have to act/follow through on that).

As a Board, we decided not to take any action at this time. The Nominating Committee will continue its work to fill all current offices. This issue will be revisited at a future Board meeting where we can get input from members who were not able to attend today.

The meeting was adjourned at 1:10pm.

Appendix A: President's Report

President: Mindy Lincicome

I recently attended a State PTA training that was put on by our Region 2 Director. Since last year's passage of the State PTA law requiring all elected officers to complete approved training, there has been a recommendation that local unit boards evaluate the number of elected officers they have.

Our Standing Rules establish Audubon's Board of Directors to be made up of our elected officers and up to 4 appointed officers. (These appointed officers would likely be chairpersons that have regular and ongoing business with the Board, and they would commit to regularly attending and participating in Board meetings.) Our elected officers are currently President, Secretary, Treasurer, and 6 Vice-Presidents (Communication, Fundraising, Events, Outreach, School Services and Student Enrichment). This means we have anywhere from 9-16 elected officers...that's a lot of training!

At the training I was at, the recommendation was repeated again -- PTSA Boards should give specific consideration to how many of their officers are elected, and therefore required to participate in training. I believe that only elected officers are subject to the 2-year term limit rule as well. The minimum requirement is that we elect a President, Secretary, Treasurer and Vice President.

Every elected and appointed officer on the board has voice and vote at the Board meetings. The elected officers can form an Executive Committee, but that Committee doesn't have any final authority or decision-making power.

Please give some thought to how our Board is comprised (elected vs. appointed officers). Any change we make would need to be approved by General Membership, and it would be good to do this ahead of the Nominating Committee needing to propose officers for the 2013-14 school year.

I've attached a copy of the current Standing Rules so that Board members have something to refer to.

Appendix B: Treasurer's Report

Treasurer: Lee Mills

Net YTD Cash In/(Out): \$ 2,664.23

- Cash In: \$ 48,403.53
- Cash out: \$ 45,739.30

FY12 Beginning Cash Balance: \$ 88,246.38

- Undesignated cash: \$ 62,698.36
- Designated cash: \$ 25,548.02

YTD Ending Cash Balance: \$ 90,910.61

- Undesignated cash: \$ 72,711.39
- Designated cash: \$ 18,199.22

Items of note:

- Reconciliation (below) updated to show bank balances and amounts of outstanding checks and deposits.
- Current PayPal balance (not included in balance numbers presented) is \$300.18.
- Annual "990" tax filing finalized in November.

Detailed report of year to date activity:

Register and bank activity through 12/8/2012

(CASH OUT) / CASH IN

	ACTUAL IN	ACTUAL OUT	NET	BUDGET	\$'s REMAINING
Fundraising					
"No Frills" Donation Campaign	\$ 12,700.82	\$ (250.00)	\$ 12,450.82	\$ 13,000.00	\$ (549.18)
Corporate Matching	\$ -	\$ -	\$ -	\$ 6,500.00	\$ (6,500.00)
Volunteer Hours Corporate Cash	\$ -	\$ -	\$ -	\$ 2,000.00	\$ (2,000.00)
Box Tops & Soup Labels Program	\$ -	\$ -	\$ -	\$ 500.00	\$ (500.00)
Amazon Associates Program	\$ 503.22	\$ 75.17	\$ 578.39	\$ 1,500.00	\$ (921.61)
E-Scrip program	\$ 712.11	\$ -	\$ 712.11	\$ 2,000.00	\$ (1,287.89)
Audubon Family Dinner Nights	\$ 193.26	\$ -	\$ 193.26	\$ 1,000.00	\$ (806.74)
Photo Fundraiser Service Agreement (3-year=\$1000, year 3)	\$ -	\$ -	\$ -	\$ 350.00	\$ (350.00)
Spring Jogathon	\$ 450.00	\$ -	\$ 450.00	\$ 12,000.00	\$ (11,550.00)
Other Fundraising Income	\$ 27.47	\$ -	\$ 27.47	\$ -	\$ 27.47
Operating Reserves	\$ -	\$ -	\$ -	\$ -	\$ -
Combined Misc. Fundraising Expenses	\$ -	\$ -	\$ -	\$ (300.00)	\$ 300.00
SUBTOTAL	\$ 14,586.88	\$ (174.83)	\$ 14,412.05	\$ 38,550.00	\$ (24,137.95)
Operations					
PTSA Membership Dues	\$ 5,799.45	\$ (4,116.00)	\$ 1,683.45	\$ 1,800.00	\$ (116.55)
Interest Earnings	\$ 2.18	\$ -	\$ 2.18	\$ 20.00	\$ (17.82)
Annual Corporate Registration Fee	\$ -	\$ -	\$ -	\$ (10.00)	\$ 10.00
Bank Charges, CC and Paypal Fees	\$ -	\$ (63.00)	\$ (63.00)	\$ (200.00)	\$ 137.00
Charity Soliciting Registration Fee	\$ -	\$ -	\$ -	\$ (10.00)	\$ 10.00
Child Care	\$ -	\$ -	\$ -	\$ (60.00)	\$ 60.00
Copy and workroom materials for school	\$ -	\$ -	\$ -	\$ (1,000.00)	\$ 1,000.00
Council Scholarship Assessment	\$ -	\$ (100.00)	\$ (100.00)	\$ (100.00)	\$ -
Council Training Fees	\$ -	\$ (135.00)	\$ (135.00)	\$ (100.00)	\$ (35.00)
Legislative Assembly Fees & Dues	\$ -	\$ -	\$ -	\$ (300.00)	\$ 300.00
Liability Insurance Premium	\$ -	\$ (290.00)	\$ (290.00)	\$ (350.00)	\$ 60.00
LWSD Levy Fund Contribution	\$ -	\$ -	\$ -	\$ (100.00)	\$ 100.00
State PTA Convention Registration	\$ -	\$ -	\$ -	\$ (500.00)	\$ 500.00
Supplies & Materials & Postage	\$ -	\$ -	\$ -	\$ (400.00)	\$ 400.00
WA-PTA Scholarship Basket	\$ -	\$ -	\$ -	\$ (150.00)	\$ 150.00
WSPTA Annual Awards Ceremony	\$ -	\$ -	\$ -	\$ (200.00)	\$ 200.00
General Meeting expenses	\$ -	\$ -	\$ -	\$ (400.00)	\$ 400.00
Contingency - Operations	\$ -	\$ -	\$ -	\$ (200.00)	\$ 200.00
SUBTOTAL	\$ 5,801.63	\$ (4,704.00)	\$ 1,097.63	\$ (2,260.00)	\$ 3,357.63

(CASH OUT) / CASH IN

	ACTUAL IN	ACTUAL OUT	NET	BUDGET	\$'s REMAINING
Student Support/Enrichment/Education					\$ -
Extended Classes	\$ 26,862.77	\$ (23,946.50)	\$ 2,916.27	\$ 1,000.00	\$ 1,916.27
Assemblies	\$ -	\$ -	\$ -	\$ (1,200.00)	\$ 1,200.00
Classroom Enrichment	\$ -	\$ (3,392.56)	\$ (3,392.56)	\$ (15,000.00)	\$ 11,607.44
Academic Enrichment (EZ Grants)	\$ -	\$ -	\$ -	\$ (10,000.00)	\$ 10,000.00
6th grade Learning Experience & Recognition	\$ -	\$ -	\$ -	\$ -	\$ -
5th Grade Level Learning Experience	\$ -	\$ (260.00)	\$ (260.00)	\$ (2,000.00)	\$ 1,740.00
4th Grade Level Learning Experience	\$ -	\$ -	\$ -	\$ (1,500.00)	\$ 1,500.00
3rd Grade Level Learning Experience	\$ -	\$ -	\$ -	\$ (1,000.00)	\$ 1,000.00
2nd Grade Level Learning Experience	\$ -	\$ (475.52)	\$ (475.52)	\$ (1,000.00)	\$ 524.48
1st Grade Level Learning Experience	\$ -	\$ -	\$ -	\$ (1,000.00)	\$ 1,000.00
Kindergarten Grade Level Learning Experience	\$ -	\$ -	\$ -	\$ (1,000.00)	\$ 1,000.00
Cooperative Learning Experience	\$ -	\$ -	\$ -	\$ (500.00)	\$ 500.00
Art Docent Fees & Supplies	\$ 152.32	\$ (1,111.43)	\$ (959.11)	\$ (3,500.00)	\$ 2,540.89
PTSA Discretionary Scholarships/Assistance Fund	\$ -	\$ (200.90)	\$ (200.90)	\$ (1,000.00)	\$ 799.10
IXL Schoolwide Subscription	\$ -	\$ (2,400.00)	\$ (2,400.00)	\$ (2,750.00)	\$ 350.00
Schoolwide Science Fair	\$ 512.99	\$ -	\$ 512.99	\$ (1,500.00)	\$ 2,012.99
AE School Student Safety Patrol	\$ -	\$ -	\$ -	\$ (500.00)	\$ 500.00
Emergency Prep Consumable Supplies	\$ -	\$ -	\$ -	\$ (2,500.00)	\$ 2,500.00
PTSA International Night	\$ -	\$ -	\$ -	\$ (1,000.00)	\$ 1,000.00
Read Across America Week	\$ -	\$ -	\$ -	\$ (250.00)	\$ 250.00
PTSA Reflections Student Art Program	\$ -	\$ -	\$ -	\$ (500.00)	\$ 500.00
Morning Valet Program	\$ -	\$ (77.20)	\$ (77.20)	\$ (300.00)	\$ 222.80
5th Grade Recognition Ceremony	\$ -	\$ -	\$ -	\$ (350.00)	\$ 350.00
School "Team" Recognition and Support	\$ -	\$ -	\$ -	\$ (500.00)	\$ 500.00
Playground Peace Coaches	\$ -	\$ -	\$ -	\$ (500.00)	\$ 500.00
Math Challenges	\$ -	\$ (140.11)	\$ (140.11)	\$ (500.00)	\$ 359.89
Contingency -- Student Support/Enrichment	\$ -	\$ -	\$ -	\$ (2,500.00)	\$ 2,500.00
SUBTOTAL	\$ 27,528.08	\$ (32,004.22)	\$ (4,476.14)	\$ (51,350.00)	\$ 46,873.86
Community/Volunteer Involvement & Education					\$ -
Family Night -- Skate King	\$ 79.00	\$ (60.00)	\$ 19.00	\$ -	\$ 19.00
Family Night -- Dance Event	\$ -	\$ -	\$ -	\$ -	\$ -
Family Night -- Welcome Back BBQ	\$ -	\$ (513.55)	\$ (513.55)	\$ (1,000.00)	\$ 486.45
Family Night -- Ice Cream Social	\$ -	\$ -	\$ -	\$ (500.00)	\$ 500.00
Family Night -- Math/Game Nights	\$ -	\$ -	\$ -	\$ (250.00)	\$ 250.00
Family Night -- Puzzle Hunt	\$ -	\$ -	\$ -	\$ (500.00)	\$ 500.00
Yearbook	\$ -	\$ -	\$ -	\$ -	\$ -
AE Staff Appreciation Food & Events	\$ -	\$ (415.00)	\$ (415.00)	\$ (2,500.00)	\$ 2,085.00
Helping Hands	\$ -	\$ -	\$ -	\$ (50.00)	\$ 50.00
PTSA Info Fair @ Welcome Back BBQ	\$ 407.95	\$ -	\$ 407.95	\$ (100.00)	\$ 507.95
WA-PTA Golden Acorn Award	\$ -	\$ -	\$ -	\$ (250.00)	\$ 250.00
WA-PTA Outstanding Educator Award	\$ -	\$ -	\$ -	\$ (125.00)	\$ 125.00
Spring Field Day	\$ -	\$ -	\$ -	\$ (150.00)	\$ 150.00
Contingency Community & Volunteer Involvement	\$ -	\$ -	\$ -	\$ (300.00)	\$ 300.00
SUBTOTAL	\$ 486.95	\$ (988.55)	\$ (501.60)	\$ (5,725.00)	\$ 5,223.40
Parent Involvement/Education					\$ -
Distribution List Service	\$ -	\$ -	\$ -	\$ (200.00)	\$ 200.00
First Week Packet	\$ -	\$ (142.50)	\$ (142.50)	\$ (750.00)	\$ 607.50
Owl Outreach	\$ -	\$ -	\$ -	\$ (300.00)	\$ 300.00
PTSA Welcome Coffee	\$ -	\$ (76.28)	\$ (76.28)	\$ (150.00)	\$ 73.72
PTSA-AE Student Directory Production	\$ -	\$ (300.12)	\$ (300.12)	\$ (500.00)	\$ 199.88
Web Hosting/Domain Registration	\$ -	\$ -	\$ -	\$ (750.00)	\$ 750.00
Contingency -- Parent Involvement	\$ -	\$ -	\$ -	\$ (200.00)	\$ 200.00
SUBTOTAL	\$ -	\$ (518.90)	\$ (518.90)	\$ (2,850.00)	\$ 2,331.10
GRAND TOTAL UNDESIGNATED CASH FLOWS	\$ 48,403.53	\$ (38,390.50)	\$ 10,013.03	\$ (23,635.00)	\$ 33,648.03

	ACTUAL IN	ACTUAL OUT	NET	BEGIN BAL	END BAL
Designated Funds					\$ -
Math Challenges	\$ -	\$ -	\$ -	\$ 78.65	\$ 78.65
Kindergarten Early Reading Assessments	\$ -	\$ -	\$ -	\$ 525.00	\$ 525.00
Birthday Book Club	\$ -	\$ -	\$ -	\$ 19.93	\$ 19.93
Playground Peace Coaches	\$ -	\$ -	\$ -	\$ 87.95	\$ 87.95
WORD Conference	\$ -	\$ -	\$ -	\$ 146.20	\$ 146.20
Library Non-Fiction Upgrade (12/31/2013)	\$ -	\$ (7,348.80)	\$ (7,348.80)	\$ 10,000.00	\$ 2,651.20
Leveled Library	\$ -	\$ -	\$ -	\$ 515.29	\$ 515.29
SUBTOTAL	\$ -	\$ (7,348.80)	\$ (7,348.80)	\$ 11,373.02	\$ 4,024.22
Operating Reserve					
Operating Reserve	\$ -	\$ -	\$ -	\$ 14,175.00	\$ 14,175.00
SUBTOTAL	\$ -	\$ -	\$ -	\$ 14,175.00	\$ 14,175.00
GRAND TOTAL DESIGNATED CASH FLOWS/BALANCES	\$ -	\$ (7,348.80)	\$ (7,348.80)	\$ 25,548.02	\$ 18,199.22

TOAL CASH END OF REPORTING PERIOD: \$ 90,910.61

DDA Acct \$ 67,672.30

MRS 9407 \$ 6,174.24

MRS 1407 \$ 18,621.22

TOTAL BALANCE PER BANK: \$ 92,467.76

Outstanding Deposits-Undesignated: \$ 665.31

Outstanding Checks-Undesignated: \$ (2,222.46)

Outstanding Deposits-Designated: \$ -

Outstanding Checks-Designated: \$ -

TOTAL BALANCE PER BANK, ADJUSTED: \$ 90,910.61

DIFFERENCE: \$ -

Line item detail reports:

Art Docent:

Check No.	Reference Date	Total
5514	10/17/2012	(215.09)
5532	10/26/2012	(206.60)
5543	11/14/2012	(345.00)
5550	12/8/2012	(344.74)
Grand Total		(1,111.43)

Classroom Enrichment:

Check To:	Total
Debra Ellis	(260.12)
Janine Sullivan	(251.37)
Jodi Wilhelm	(88.77)
Laura Blumenthal	(310.34)
Lynn Bailie	(245.37)
Makin It Happen (Hurst)	(372.30)
Maria Chesney	(260.14)
Melissa Reinardy	(298.92)
Monique Celeste	(221.22)
Nancy Denny	(195.16)
Pete Hanson	(230.78)
Shannon Adams	(113.74)
Tara Rudkoski	(172.02)
Toni Rocco	(78.42)
Vanessa Banks	(293.89)
Grand Total	(3,392.56)

Appendix C: Communications

VPs: Chandana Surlu and Khris Schaffner

Communications Report

eNews: Sending eNews every week! Staff: please help by adding the following line to your newsletters:
"Email info@audubonpta.org to receive Audubon's weekly newsletter of happenings at school and beyond."

Note all Staff, VPs and chairs: Please send information about your event/program by Friday of the week before (at least). The eNews is sent out on sundays.

Website:

The website is now current.

Appendix D: Fundraising

VPs: Zoe Li and Denise Ferguson

Fundraising at a glance

	2012-2013 Budget	As of Dec 13 2012	As of June 2013*
PTSA Donations	13,000	12,450.82	13085.82
Corporate Matching	6,500	0	5,941
Volunteer Time Matching	2,000	0	2,176
BoxTops	500	0	620
Amazon	1,500	578.39	856.11

eScrip	2,000	712.11	1,187.34
Audubon Family Dinner Nights	1,000	193.26	275.51
Photo Fundraiser	350	0	0
Jog-a-thon	13,000	450	3,830
Everything Party (Other)	0	0	0
Jamba Juice (Other)	0	27.47	27.47
Fundraising Expenses	(300)	(0)	(0)
Jog-a-thon Expenses	(1,000)	(0)	(0)

* This should be in the PTSA account by June 30, 2013.

PTSA Donations & Corporate Matching

Membership report: Beth Benincasa, Membership Chair

We are still at 466 members and have received the 100% Teacher Membership award.

Volunteer Time Matching

Audubon PTSA receives \$17 for every hour MS employees volunteer and \$10 for every hour Boeing employees volunteer. A minimum of 10 hours must be accumulated before Microsoft will generate the 1st check to Audubon PTSA. **Please encourage all the MS employees you know that support PTSA to log their hours.**

Staff: If you know of any Microsoft or Boeing employees who *regularly* help in the classroom, please let us know at fundraising@audubonpta.org and we'll follow up with them on reporting these hours.

Box Tops & Labels for Education: Colleen Kroeger, BoxTops & Labels Chair

Here are Audubon's current Labels points:

Current Bank Balance as of 12/13/2012: 2,415

Ms. Banks' class won the fall Box Tops and Labels contest. Colleen will deliver class treats for their reward and will hang the final results graph later this week.

PTSA will receive a check for \$320 around December 15, 2012. This is the proceeds from the Spring 2012 contest and the end of last school year's submission.

Colleen will count and submit the Labels collected after the holidays. She will also submit a bonus form with details from Helping Hands for the Labels Sharing and Caring program.

Colleen is sending in 3,000 Box Tops from the fall contest, so PTSA will receive a check for \$300 in April 2013.

Amazon and other online stuff (linkshare)

Audubon PTSA's link for amazon.com is on the home page of the PTSA website and on the Smart Shopping page.

eScrip report: Jorge Santos, eScrip Chair

No report.

Audubon Family Dinner Nights: Denise Ferguson and Jorge Santos, Co-chairs

The December AFDN was held on Tuesday, December 4 at Pallino Pastaria in Redmond Town Center. We received 10% of the total proceeds from the night (\$71.18). Pallino's corporate office is interested in doing another AFDN with Audubon PTSA again.

The next AFDN is scheduled for Thursday, January 10, 2013 at Spice Route in Bellevue.

Jog-a-thon report: Chandana Surlu, Chair

No report.

EverythingParty

Anytime you visit the store, tell the store cashier that you want the 10% for the school donation program to go to Audubon Elementary.

Jamba Juice School appreciation cards

Present the School Appreciation Card every time you make a purchase at the Jamba Juice stores, and Jamba Juice will donate 10% of your purchase to Audubon PTSA. Cards valid at JJ stores only (not at Safeway, for example). See for http://69.63.145.40/index.php?option=com_content&view=article&id=6 for details. (Please note that the URL has changed.)

Appendix E: Events

VPs: Kirsten Reddish and Priya Satishbabu

November and December are pretty quiet for events but we are beginning planning for the big events that happen when we return from break.

Science Fair

Kathy Watson is chairing this year's science fair, in partnership with the teachers on the Science Team. They have a kickoff assembly scheduled for Jan 8 featuring the ToyMaker. The PTSA will be paying that cost, \$630, of which half will come out of the science fair budget and half the assemblies budget. In addition, we will be paying for the students' science fair boards (approximately 300 of them) which will be ordered soon. Kathy will begin recruiting volunteers in January for the many, many jobs needed to make the science fair happen: display board distribution, certificate creation, and science fair judges are the big ones.

Sock Hop

This year's school dance will have a 50s "Sock Hop" theme. Janine Sullivan and Raquel McJunkin will be chairing it once again (8th year for Raquel, even more than that for Janine)—we are so grateful for their longstanding support of this event. I told them after 20 years the PTSA has to buy them a commemorative wristwatch.

We will be having the same DJ return and most of the setup will be similar to years past, with novelty presales as part of our marketing efforts before the dance. The big question we are trying to answer right now is how to best manage food for the event. Last year we used the LWSD food service group Sodexo with mixed results—it was very easy for us since they did all the work, but the food was not very good and we had to pay for a minimum of 300 meals but we only sold 200. This year we are considering some other options, though Sodexo is still appealing because they are indeed so easy—and if we charge slightly more (which is still a very inexpensive dinner) we can cover the cost of 300 meals even if we don't sell that many—they only charge us about \$3 per meal. If anyone has suggestions, please share them with Kirsten and Priya.

