

PTSA Board of Directors Meeting
Minutes and Reports – November 21, 2013

2 min	1. CALL TO ORDER – Yumna Green and Roy Captain
1 min	2. PRESENTATION OF AGENDA AND S.O.P. – Lindsay Berg <ul style="list-style-type: none"> • MOTION: Audubon PTSA BOD approves the minutes of the October 17, 2013, Board of Directors Meeting.
15 min	3. PRESIDENT’S REPORT AND ACTIONS – Yumna Green and Roy Captain <ul style="list-style-type: none"> • General issues with crowds during afternoon pick up • Lack of courtesy in treatment of valets assisting with drop off/pick up
5 min	4. TREASURER’S REPORT AND ACTIONS – Mindy Lincicome <i>Report included as Appendix A</i>
3 min	5. VP REPORTS AND ACTIONS <ul style="list-style-type: none"> • Communications, Chandana Surlu <i>Report included as Appendix B</i> • Fundraising, Zoe Li and Denise Ferguson <i>Report included as Appendix C</i> • School Services, Deb East <i>No Report</i> • Events, Priya Satishbabu <i>Report included as Appendix D</i> • Outreach, Khris Schaffner and Linda Lindsay <i>No Report</i> • Student Enrichment, Kirsten Reddish <i>Report included as Appendix E</i>
3 min	
3 min	
3 min	
3 min	
3 min	
3 min	6. OTHER REPORTS AND ACTIONS <ul style="list-style-type: none"> • Ways & Means – No Report • Legislative Advocacy – No Report • Extended Classes –Supriya Natu <i>No Report</i>
10 min	7. PRINCIPAL’S REPORT/FACULTY REPRESENTATIVE’S REPORT – Karen Belshaw
64 min	8. CLOSE OF MEETING

Meeting called to order by President Yumna Green, 6:35 pm

Minutes tabled until next month due to errors in the Fundraising report; will be resubmitted for approval in December

Review of Ways & Means Committee decisions (see report enclosed below). In addition:

- Request to add additional funding to Academic Enrichment line item.
- Request from Running Club, Intramural Sports, and PNB Workshop asked to become permanent line items.
- Request to create line item for teachers' professional development that would be allocated by Mrs. Belshaw.

Thank you to Meena and the committee for their help with Ways & Means.

Motion passes to approve Ways & Means committee allocations.

Discussion of whether might be able to use Box Tops and Labels funding for Mr. Anderson's Intramural Sports Program equipment. Will investigate whether he needs additional equipment beyond what has already been funded. Agreed to consider.

Other requests from Ways & Means will be on the agenda next month or held until the yearly budget discussion.

President's Report

If you haven't done training, please think about it.

Suggestion from Mindy to have draft approval of General Membership Meeting Minutes by the Board. This way we can post earlier.

Reviewed financials for the second half of fiscal year 2013.

Updated signature cards for bank on 9/16/2013: Roy Captain, Chandana Surlu, Khris Schaffner and Yumna Green are the signatories for this fiscal year.

List of Board Members and Committee Chairs for 2013:

XXX

Discussion Topic: Issue with parents chatting and blocking area needed for pick up. How can we address without negatively impacting our community?

Suggestion that we could create a suitable area where parents could chat away from the traffic lanes.

Need sign that identifies this as a high traffic area.

Create a conversation area or "Community Corner" where we can direct parents to stand. Discussion of which areas might be suitable for sitting and chatting. Closer or farther from main school doors.

Need teachers to walk kids to front of school, especially little kids. If they go out multiple doors, creates even more congestion.

Idea of multiple seating areas, possible with shelters.

Kids left too long after school also an issue. Can deny kids the privilege of staying for extended classes, but otherwise do not have many options.

Suggestion that we encourage parents to park by the back entrance of school where there is ample parking.

In the past, did major outreach for a week or two around proper parking/drop-off/pick up procedures. Need to do publicity around how to make this easier for everyone.

Could kids stay inside and walk through (past gym) to walk to side door and not go around outside corners.

Draw up detailed plans for what we want it all to look like.

Issue with parents and valets: lack of courtesy.

Need more training for valets and more flyers, publicity around how to do things correctly.

Principal's Report: nothing to add this month

Treasurer's Report: nothing to add

Communications: nothing to add

Fundraising: nothing to add

Events: Skate King had 230 people – made \$120. We get \$.50 per skater. Meant to be more a community event than a fundraiser. Agreed to change name of Math Night to avoid confusion with International Night.

School Services:

April Miller in charge of special needs and is interested in setting up a parent group. Wondered if needed PTSA approval. Group both to disseminate information and to provide support. Since she is special needs chair for PTSA, can reserve space at school for meetings.

Jennifer Malick: Wants to offer 3 hour first aid class, including CPR. Can she use Emergency Prep budget? Yes, she can. 20 people for \$320. If not room in her budget, can go to a grant application. Finished up inventory for classroom backpacks. Did release drill and learned an enormous amount from that process.

Recommend that we remind parents to keep their pick up contacts current. Need to keep process centralized because forms have to be centralized in the office – can't be done in the classrooms.

Student Enrichment: Math Challenge requesting extra money.

Discussion: Need to understand what we are spending money on. Certificates vs. trophies, for example. Request that Math Challenge team provide more detailed numbers.

Outreach: nothing to add

Principal Belshaw – thank you for coffee and treats for staff.

Meeting adjourned at 8 pm

**Appendix A: Treasurer's Report
Treasurer: Mindy Lincicome**

Net YTD Cash In/(Out): -\$ 29,877.77

Cash In: \$ 72,181.74

Cash out: \$ 102,059.51

FY Beginning Cash Balance: \$ 88,731.09

Undesignated cash: \$ 14,226.66

Designated cash: \$ 74,504.43

FYTD Ending Cash Balance: \$ 58,853.32

Undesignated cash: \$ 34,848.89

Designated cash: \$ 24,004.43

Items of Note:

- A Financial Review was conducted for the FY2013 books on Friday, November 15. Members of the committee were Linda Lindsay, Chandana Surlu, and Yumna Green. The books were found to be in good order, and the committee had some recommendations for best practices moving forward.
- The 990EZ was mailed in last week. Our insurance premium was also submitted prior to the Nov. 10 deadline.

Detailed report of year-to-date activity:

AUDUBON PTSA - FINANCIAL STATEMENT DETAIL					
For the Period of: July 1, 2013 thru November 7, 2013					
(CASH OUT) / CASH IN					
	ACTUAL IN	ACTUAL OUT	NET	BUDGET	\$'s REMAINING
Fundraising					
"Back To School" Donation Campaign	\$ 13,308.88	\$ -	\$ 13,308.88	\$ 14,000.00	\$ (691.12)
Corporate Matching	\$ 100.00	\$ -	\$ 100.00	\$ 7,500.00	\$ (7,400.00)
Volunteer Hours Corporate Cash	\$ 3,264.00	\$ -	\$ 3,264.00	\$ 2,000.00	\$ 1,264.00
Box Tops & Soup Labels Program	\$ -	\$ -	\$ -	\$ 500.00	\$ (500.00)
Amazon Associates Program	\$ 591.71	\$ -	\$ 591.71	\$ 1,750.00	\$ (1,158.29)
E-Scrip program	\$ 702.19	\$ -	\$ 702.19	\$ 2,000.00	\$ (1,297.81)
Audubon Family Dinner Nights	\$ 148.46	\$ -	\$ 148.46	\$ 750.00	\$ (601.54)
Photo Fundraiser Service Agreement	\$ -	\$ -	\$ -	\$ 1,000.00	\$ (1,000.00)
Spring Jogathon	\$ 5,411.00	\$ -	\$ 5,411.00	\$ 17,500.00	\$ (12,089.00)
Original Works Income	\$ -	\$ (7.63)	\$ (7.63)	\$ 500.00	\$ (507.63)
Other Fundraising Income	\$ 72.41	\$ -	\$ 72.41	\$ -	\$ 72.41
Operating Reserves	\$ -	\$ -	\$ -	\$ -	\$ -
Combined Misc. Fundraising Expenses	\$ -	\$ -	\$ -	\$ (300.00)	\$ 300.00
SUBTOTAL	\$ 23,598.65	\$ (7.63)	\$ 23,591.02	\$ 47,200.00	\$ (23,608.98)
Operations					
PTSA Membership Dues	\$ 6,405.52	\$ (4,535.94)	\$ 1,869.58	\$ 1,800.00	\$ 69.58
Interest Earnings	\$ 1.67	\$ -	\$ 1.67	\$ 10.00	\$ (8.33)
Annual Corporate Registration Fee	\$ -	\$ -	\$ -	\$ (10.00)	\$ 10.00
Bank Charges, CC and Paypal Fees	\$ -	\$ (12.00)	\$ (12.00)	\$ (200.00)	\$ 188.00
Charity Soliciting Registration Fee	\$ -	\$ -	\$ -	\$ (10.00)	\$ 10.00
Child Care	\$ -	\$ -	\$ -	\$ -	\$ -
Copy and workroom materials for school	\$ -	\$ -	\$ -	\$ (750.00)	\$ 750.00
Council Scholarship Assessment	\$ -	\$ (100.00)	\$ (100.00)	\$ (100.00)	\$ -
Council Training Fees	\$ -	\$ -	\$ -	\$ (200.00)	\$ 200.00
Legislative Assembly Fees & Dues	\$ -	\$ -	\$ -	\$ (300.00)	\$ 300.00
Liability Insurance Premium	\$ -	\$ (290.00)	\$ (290.00)	\$ (350.00)	\$ 60.00
LWSD Levy Fund Contribution	\$ -	\$ -	\$ -	\$ (100.00)	\$ 100.00
State PTA Convention Registration	\$ -	\$ -	\$ -	\$ (400.00)	\$ 400.00
Supplies & Materials & Postage	\$ -	\$ (22.29)	\$ (22.29)	\$ (250.00)	\$ 227.71
LW PTSA Scholarship Basket	\$ -	\$ -	\$ -	\$ (150.00)	\$ 150.00
WSPTA Annual Awards Ceremony	\$ -	\$ -	\$ -	\$ (200.00)	\$ 200.00
General Meeting expenses	\$ -	\$ (59.08)	\$ (59.08)	\$ (100.00)	\$ 40.92
Contingency - Operations	\$ -	\$ -	\$ -	\$ (200.00)	\$ 200.00
SUBTOTAL	\$ 6,407.19	\$ (5,019.31)	\$ 1,387.88	\$ (1,510.00)	\$ 2,897.88

AUDUBON PTSA - FINANCIAL STATEMENT DETAIL
For the Period of: July 1, 2013 thru November 7, 2013

(CASH OUT)/CASH IN

	ACTUAL IN	ACTUAL OUT	NET	BUDGET	\$'s REMAINING
Student Support/Enrichment/Education					
Extended Classes	\$ 41,858.80	\$ (40,431.71)	\$ 1,427.09	\$ 1,000.00	\$ 427.09
Assemblies	\$ -	\$ -	\$ -	\$ (500.00)	\$ 500.00
Classroom Enrichment	\$ -	\$ (1,271.51)	\$ (1,271.51)	\$ (15,000.00)	\$ 13,728.49
Academic Enrichment (EZ Grants)	\$ -	\$ -	\$ -	\$ (5,000.00)	\$ 5,000.00
Playground Designated Fund Contribution	\$ -	\$ -	\$ -	\$ (2,000.00)	\$ 2,000.00
5th Grade Level Learning Experience	\$ -	\$ -	\$ -	\$ (2,000.00)	\$ 2,000.00
4th Grade Level Learning Experience	\$ 300.00	\$ -	\$ 300.00	\$ (1,500.00)	\$ 1,800.00
3rd Grade Level Learning Experience	\$ -	\$ -	\$ -	\$ (1,000.00)	\$ 1,000.00
2nd Grade Level Learning Experience	\$ -	\$ -	\$ -	\$ (1,000.00)	\$ 1,000.00
1st Grade Level Learning Experience	\$ -	\$ -	\$ -	\$ (1,000.00)	\$ 1,000.00
Kindergarten Grade Level Learning Experience	\$ -	\$ -	\$ -	\$ (1,000.00)	\$ 1,000.00
Cooperative Learning Experience	\$ -	\$ -	\$ -	\$ (250.00)	\$ 250.00
Art Docent Fees & Supplies	\$ -	\$ (246.46)	\$ (246.46)	\$ (3,000.00)	\$ 2,753.54
PTSA Discretionary Scholarships/Assistance Fund	\$ -	\$ (68.00)	\$ (68.00)	\$ (500.00)	\$ 432.00
IXL Schoolwide Subscription	\$ -	\$ (2,680.00)	\$ (2,680.00)	\$ (2,500.00)	\$ (180.00)
Schoolwide Science Fair	\$ -	\$ -	\$ -	\$ (1,000.00)	\$ 1,000.00
AE School Student Safety Patrol	\$ -	\$ -	\$ -	\$ (500.00)	\$ 500.00
Emergency Prep Consumable Supplies	\$ -	\$ -	\$ -	\$ (2,000.00)	\$ 2,000.00
PTSA International Night	\$ -	\$ -	\$ -	\$ (750.00)	\$ 750.00
Read Across America Week	\$ -	\$ -	\$ -	\$ (150.00)	\$ 150.00
PTSA Reflections Student Art Program	\$ -	\$ (12.88)	\$ (12.88)	\$ (250.00)	\$ 237.12
Morning Valet Program	\$ -	\$ -	\$ -	\$ (250.00)	\$ 250.00
5th Grade Recognition Ceremony	\$ -	\$ -	\$ -	\$ (350.00)	\$ 350.00
School "Team" Recognition and Support	\$ -	\$ -	\$ -	\$ (150.00)	\$ 150.00
Playground Peace Coaches	\$ -	\$ -	\$ -	\$ (150.00)	\$ 150.00
Math Challenges	\$ -	\$ -	\$ -	\$ (250.00)	\$ 250.00
Contingency -- Student Support/Enrichment	\$ -	\$ -	\$ -	\$ (2,500.00)	\$ 2,500.00
SUBTOTAL	\$ 42,158.80	\$ (44,710.56)	\$ (2,551.76)	\$ (43,550.00)	\$ 40,998.24
Community/Volunteer Involvement & Education					
Family Night -- Skate King	\$ -	\$ -	\$ -	\$ -	\$ -
Family Night -- Dance Event	\$ -	\$ -	\$ -	\$ 500.00	\$ (500.00)
Family Night -- Welcome Back BBQ	\$ -	\$ (150.00)	\$ (150.00)	\$ (750.00)	\$ 600.00
Family Night -- Ice Cream Social	\$ -	\$ -	\$ -	\$ (300.00)	\$ 300.00
Family Night -- Math/Game Nights	\$ -	\$ -	\$ -	\$ (100.00)	\$ 100.00
Family Night -- Puzzle Hunt	\$ -	\$ -	\$ -	\$ (250.00)	\$ 250.00
Yearbook	\$ 17.10	\$ -	\$ 17.10	\$ 500.00	\$ (482.90)
AE Staff Appreciation Food & Events	\$ -	\$ (719.58)	\$ (719.58)	\$ (2,000.00)	\$ 1,280.42
Helping Hands	\$ -	\$ -	\$ -	\$ (50.00)	\$ 50.00
PTSA Info Fair @ Welcome Back BBQ	\$ -	\$ (96.58)	\$ (96.58)	\$ (100.00)	\$ 3.42
WA-PTA Golden Acorn Award	\$ -	\$ -	\$ -	\$ (175.00)	\$ 175.00
WA-PTA Outstanding Educator Award	\$ -	\$ -	\$ -	\$ (100.00)	\$ 100.00
Spring Field Day	\$ -	\$ -	\$ -	\$ (100.00)	\$ 100.00
Contingency Community & Volunteer Involvement	\$ -	\$ -	\$ -	\$ (300.00)	\$ 300.00
SUBTOTAL	\$ 17.10	\$ (966.16)	\$ (949.06)	\$ (3,225.00)	\$ 2,275.94
Parent Involvement/Education					
Distribution List Service	\$ -	\$ -	\$ -	\$ (200.00)	\$ 200.00
First Week Packet	\$ -	\$ (215.36)	\$ (215.36)	\$ (500.00)	\$ 284.64
Owl Outreach	\$ -	\$ (141.24)	\$ (141.24)	\$ (200.00)	\$ 58.76
PTSA Welcome Coffee	\$ -	\$ (137.80)	\$ (137.80)	\$ (150.00)	\$ 12.20
PTSA-AE Student Directory Production	\$ -	\$ (361.45)	\$ (361.45)	\$ (500.00)	\$ 138.55
Web Hosting/Domain Registration	\$ -	\$ -	\$ -	\$ (500.00)	\$ 500.00
Contingency -- Parent Involvement	\$ -	\$ -	\$ -	\$ (200.00)	\$ 200.00
SUBTOTAL	\$ -	\$ (855.85)	\$ (855.85)	\$ (2,250.00)	\$ 1,394.15
GRAND TOTAL UNDESIGNATED CASH FLOWS	\$ 72,181.74	\$ (51,559.51)	\$ 20,622.23	\$ (3,335.00)	\$ 23,957.23

FY14 PLA

UNDESIGNATED CASH START OF YEAR: \$ 14,226.66

CHANGE IN UNDESIGNATED CASH: \$ 20,622.23

UNDESIGNATED CASH END OF PERIOD: \$ 34,848.89

FYE BAL, F

	ACTUAL IN	ACTUAL OUT	NET	BEGIN BAL	END BAL
Designated Funds					
Library Non-Fiction Upgrade (12/31/2013)	\$ -	\$ -	\$ -	\$ 329.43	\$ 329.43
FY13 Playground Equipment	\$ -	\$ (50,500.00)	\$ (50,500.00)	\$ 60,000.00	\$ 9,500.00
SUBTOTAL	\$ -	\$ (50,500.00)	\$ (50,500.00)	\$ 60,329.43	\$ 9,829.43
Operating Reserve					
Operating Reserve	\$ -	\$ -	\$ -	\$ 14,175.00	\$ 14,175.00
SUBTOTAL	\$ -	\$ -	\$ -	\$ 14,175.00	\$ 14,175.00
GRAND TOTAL DESIGNATED CASH FLOWS/BALANCES	\$ -	\$ (50,500.00)	\$ (50,500.00)	\$ 74,504.43	\$ 24,004.43

TOAL CASH END OF REPORTING PERIOD: \$ 58,853.32

DDA Acct \$ 46,732.76

MRS 9407 \$ 6,175.33

MRS 1407 \$ 18,624.68

TOTAL BALANCE PER BANK: \$ 71,532.77

Outstanding Deposits-Undesignated: \$ -

Outstanding Checks-Undesignated: \$ (12,679.45)

Outstanding Deposits-Designated: \$ -

Outstanding Checks-Designated: \$ -

TOTAL BALANCE PER BANK, ADJUSTED: \$ 58,853.32

DIFFERENCE: \$ -

Appendix B: Communications

VP: Chandana Surlu

I attended a talk and training session on Thu Oct 24th held by the Director of Communications, Kathryn Reith. This was mostly to find out how PTSA disseminated information and how the district could help with that. The main takeaway for us was that the school could give us the *entire* email list of parents except the ones who had opted out and we could subscribe the entire list to eNews. I have sent a request to Kathryn Reith and she confirmed on 11/18. I plan on getting the email list and adding them to our enews subscriber list this week.

eNews from the chair Khris Schaffner:

Sending eNews every Sunday. Our readership is up over all and the percentage reading is up, too.

Website from the chair Chitra Ramaswamy:

Did a website upgrade, we can now use share point services.

Appendix C: Fundraising

VPs: Zoe Li and Denise Ferguson

Fundraising at a glance

	2013-2014 Budget	As of Nov. 21, 2013	As of June 30, 2014*
PTSA Donations	14,000	14,135.63	14,135.63
Corporate Matching	6,500	743.74	4,968.74
Volunteer Time Matching	2,000	3,264	3,995.00
BoxTops	500	0	295.50**
Amazon	1,750	591.71	1,041.64
eScrip	2,000	835.21	1,203.08
Audubon Family Dinner Nights	750	148.46	148.46
Photo Fundraiser	350	0	0
Jog-a-thon	17,500	5,536	5,661
Original Works	500	0	1,200 (estimate)
Everything Party (Other)	0	0	0
Smith Brothers (Other)	0	0	0
Seattle Storm (Other)	0	50	50
Fundraising Expenses	(300)	(7.63)	(0)
Jog-a-thon Expenses	(1,000)	(0)	(0)

* This should be in the PTSA account by June 30, 2014.

**This amount should be in the PTSA account by December 31, 2013.

PTSA Donations & Corporate Matching

Volunteer Time Matching

Audubon PTSA receives \$17 for every hour Microsoft employees volunteer and \$10 for every hour Boeing employees volunteer. A minimum of 4 hours must be accumulated before Microsoft will generate the first check to Audubon PTSA. (Please note the decrease in minimum hours for Microsoft volunteers from 10 to 4 hours.) **Please encourage all the MS employees you know that support PTSA to log their hours.**

Staff: If you know of any Microsoft or Boeing employees who *regularly* help in the classroom, please let us know at (fundraising@audubonpta.org) and we'll follow up with them on reporting these hours.

Membership report: Beth Benincasa, Membership Chair

We are now at 511 members! We have applied for the 100% Teacher Membership award. We have received the Bronze award for enrolling 50% of last year's members by Oct 25.

Box Tops & Labels for Education: Colleen Kroeger, Box Tops & Labels Chair

Labels for Education points: 9,584 (as of November 18, 2013)

Box Tops: We will be receiving a check in December for \$292.50 (collections from the spring of the previous school year, plus some online activity this fall).

Colleen is running a Box Tops and Labels for Education contest through Thanksgiving. She will post a graph of collections per class on the PTSA bulletin board over the next few weeks. So far she has collected and counted over \$200 in Box Tops and 500 Labels points. When the contest is over, she will send a more detailed report with totals in both programs. Audubon PTSA will receive another check in mid-April based on the current contest collections.

Amazon

Audubon PTSA's link for amazon.com is on the home page of the PTSA website and on the Smart Shopping page.

eScrip report: Andria Quarry, eScrip Chair

Subscribers have been notified that they need to renew.

This year, two changes to eScrip's program have adversely affected our earnings:

1. Safeway has decided to discontinue contributions when supporters pay with a credit card, due to the cost the company incurs from high credit card processing fees.
2. We must first get subscribers' permission to renew them. We contacted those supporters for whom we had contact information, but a large number of the supporters on the list have not had a child at Audubon Elementary for years, and have chosen not to renew. (The list was outdated because supporters had been automatically renewed for years.) For others, the extra effort necessary to renew themselves may be a deterrent. Contributions from any supporters who have not renewed their status have stopped as of November 1. Should any of these contributors decide to renew later, their contributions will resume.

We will continue to run eScrip as a low-profile, "background" fundraiser for the rest of this school year and re-evaluate its effectiveness in Audubon PTSA's fundraising.

Audubon Family Dinner Nights: Denise Ferguson, chair

There is no AFDN scheduled for November, as this is a very busy time for both parents and the PTSA. The next AFDN is scheduled for Monday, December 9, at Pallino Pastaria in Redmond Town Center.

We are still looking for someone to (co-)chair this position.

Jog-A-Thon: Chandana Surlu, Zoe Li, Denise Ferguson, co-chairs

The new date for the Jog-A-Thon will probably be Thursday, April 24th. This needs to be confirmed the first week of December with Mrs. Belshaw.

Original Works: Zoe Li, Denise Ferguson, and Beate Krüger, co-chairs

The in-school art day was held on Wednesday, November 6, and went smoothly. A big thank you to Chandana Surlu for her guidance and sharing her experiences from the last time! A few art docents lent a helping hand. Products are due to arrive the week of December 9 and will be distributed to the students that week.

EverythingParty (Other)

EverythingParty will donate 10% of each check to Audubon PTSA. Simply notify the clerk that you are with Audubon before checking out.

Smith Brothers (Other)

Audubon PTSA will receive \$20 for every new Audubon family who signs up for weekly delivery. This is an ongoing promotion. Directions and link are on the Smart Shopping page of the Audubon PTSA website.

Seattle Storm (Other)

The Seattle Storm held an "Audubon Owls Back to School Night" at the Key Arena on Saturday, September 7. For each ticket purchased for that game through a special web link, the Seattle Storm donated \$5 to Audubon PTSA. We publicized this only in the eNews but earned \$50 from that night.

Appendix D: Events

VP: Priya Satishbabu

The "International Games night" was a huge success! Beate Kruger and Shannon Marra did an amazing job. That said, the word "International" got many parents get confused with the "International night" event which is to be held in May. The chair persons for both the event have suggested we change at least one of the events name. The most suggested event name for International games night is "Global math night" or "World math night"Any suggestions?

Math puzzle hunt was cancelled.

Skate King event was November 19. Waiting on news of money raised with this event.

Appendix E: Student Enrichment

VP: Kirsten Reddish

Extended Classes

No report this month, things are going well.

Math Challenge

Good news! Math Challenge participation is significantly up this year! However, that means more prizes are needed—Kari is anticipating that she will come up about \$125 short by the end of the year and is requesting additional funds. I would appreciate it if someone at the board meeting can make a motion to allocate additional funds to math challenge from the contingency fund. Kari is preparing some supplemental information on the exact numbers which I will send out before the meeting.

Reflections

Reflections is going well thanks to the very hard work of Shoko MacDonald. The online registration is almost over, all the winners' works are properly mounted and wrapped. She will be bringing them to the school district this Friday. There were 39 entries this year and 22 will move on to the next level. She will need some help for setup at the Winter Concert.

Art Docent

The art docent program is going very well, they recently conducted a training for all the art docents led by Maxine Pippen and workshops at the school on clay lessons/using the kiln. Kelley would like to express her appreciation to the PTSA communications team for making her an editor of the website so that she can update the content. I'd like to thank Kelley for taking on this task—it is a big job but will be an enormous asset to the art docent program now and in the future.